

Dear parents and carers,

### **Breakfast and After-School Clubs**

In September we are planning to open a version of breakfast and afterschool clubs, but these will be organized differently to before in order to meet the requirements of Government guidance and to reduce the risk of transmitting Covid-19.

- *The DfE has stated that ideally schools should keep to the bubbles used during the school day, but recognise this **might not be possible**. It has stated that **"if it is not possible to maintain bubbles being used during the school day, then schools should use small, consistent groups."***

In line with Government guidance, we aim to use **consistent groupings** for out-of-hours provision and so these must be **booked in advance** on a half-termly basis.

We are planning to open Breakfast and after school clubs from **Monday 14<sup>th</sup> September 2020**. **Breakfast club will open at 8am. After school club will be open until 5:30pm**. These new times are necessary to allow for enhanced cleaning of the provision.

Parents/Carers who wish to register their child/ren for one or both of the clubs will need to complete the **new registration form** below. Depending on the number of registrations we may need to limit available spaces. Spaces will be allocated in line with the following criteria:

1. Child/children of keyworkers
2. Child/children where both parents are working.
3. All other children

Please complete the registration form and email back to school by **Monday 17<sup>th</sup> August**. Please note that this is just a 'Registration of Interest' in a place. Completing this form does not guarantee you a place. Parents will be informed of whether a place is available by **Thursday 4<sup>th</sup> September**.

Places will be reserved for the whole half term, although you do not need to use them every day. Once places have been allocated we will inform you how to book days using Parentpay.

#### **Cost of sessions will be:**

Breakfast club: £2.00

After school club: 4:30pm finish £3.50. 3pm-5:30pm: £7:00

You will only pay for the sessions your child attends.

#### **Organisation:**

To reduce risk of transmission of Covid 19 the following measures will be in place:

- Clubs will be split into two smaller groups: EYFS/ Key stage 1 and Key stage 2
- A limited amount of activities will be available with use of shared equipment minimized
- When inside activities will be table based
- Children will be encouraged to clean their hands frequently

**There will be no other clubs after school for Term 1. We will review this for Term 2**

With thanks for your continued support and understanding,

**Breakfast and After-School Club - Registration of Interest Form.**

Name of child/ren:

Year group(s):

Class:

**Please indicate below which club or clubs you wish to register for:**

Breakfast Club	
After school club	
Both clubs	

**Please tick relevant statement**

Parent is keyworker	
Both parents are working	

Please return this form to the school office: [office@arkcastledown.org](mailto:office@arkcastledown.org) by 17<sup>th</sup> August.

Please note that this is just a 'Registration of Interest' in a place. Completing this form does not guarantee you a place.

After August 17<sup>th</sup>, when we have received all requests, we will be able to allocate places available according to the criteria above. Parents will be informed of whether a place has been allocated by **Thursday 4<sup>th</sup> September.**

At this time we are just allocating spaces. You will be able to book specific sessions in September once you have been allocated a space.